



Selection and Constitutional Review Committee

Notice of a meeting, to be held in Committee Room No. 2 (Bad Münstereifel Room), Civic Centre, Tannery Lane, Ashford, Kent TN23 1PL on Thursday, 10th November 2011 at 6.30pm.*

The Members of this Committee are:-

Cllr Wood (Chairman)

Cllr Clarkson (Vice-Chairman)

Cllrs Bennett, Chilton, Davison, Mrs Dyer, Galpin, Goddard, Mrs Heyes, Howard, Mrs Martin, Smith

*** Please Note Start Time**

N.B. Under the Council's Public Participation Scheme, members of the public can submit a petition, ask a question or speak concerning any item contained on this Agenda (Procedure Rule 9 refers)

Agenda

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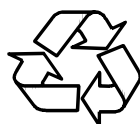
1. **Apologies/Substitutes** – To receive Notification of Substitutes in accordance with Procedure Rule 1.2 (iii)
2. **Declarations of Interest** – Declarations of Interest under the Code of Conduct adopted by the Council on the 24th May 2007 relating to items on this Agenda should be made here. The nature as well as the existence of any such interest must be declared.
3. **Minutes** – To approve the Minutes of the Meeting of this Committee held on the 19th May 2011

Part I – For Decision

4. Representatives on Outside Bodies/Organisations – Ashford Museum Committee

DS/AEH
2nd November 2011

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Selection & Constitutional Review Committee

Minutes of a Meeting of the Selection & Constitutional Review Committee held in the Council Chamber, Civic Centre, Tannery Lane, Ashford on the **19th May 2011**

Present:

Cllr. Wood (Chairman);
Cllr. Clarkson (Vice-Chairman);
Cllrs. Bennett, Chilton, Davison, Mrs Dyer, Galpin, Goddard, Mrs Heyes, Hicks, Howard, Smith.

In accordance with Procedure Rule 1.2 (iii) Councillor Hicks attended as Substitute Member for Councillor Claughton.

Apologies:

Cllrs. Claughton, Davidson, Marriott, Taylor.

Also Present:

Cllrs. Aaby, Buchanan, Burgess, Mrs Martin, Yeo.

Member Services & Scrutiny Manager, Senior Member Services & Scrutiny Support Officer.

473 Election of Chairman

Resolved:

That Councillor Wood be elected as Chairman of the Committee for the 2011/2012 Municipal Year.

474 Election of Vice-Chairman

Resolved:

That Councillor Clarkson be elected as Vice-Chairman of the Committee for the 2011/2012 Municipal Year.

475 Minutes

Resolved:

That the Minutes of the Meeting of this Committee held on the 10th February 2011 be approved and confirmed as a correct record.

476 Background and Principles of Political Balance and Administrative Structure

The Member Services & Scrutiny Manager presented the Political Balance for the Authority and sought to agree a number of other constitutional matters which needed to be recommended to the Annual Meeting of the Council on the 26th May 2011.

The Chairman directed Members attention to the tabled papers which included: - a revised Appendix B to the report reflecting Committee Membership and the proposal to change the name of the existing Local Development Framework Task Group to the Planning Policy Task Group; and Appendix C to the report, which had been omitted from the previously printed Agenda, with an explanatory note of the change to the Scheme of Delegation to the Development Control Manager/Strategic Sites & Design Manager. He also explained that the membership of individual Committees, Groups etc was a matter for the Political Groups and changes could be made at any time during the year as long as written notification was given to Member Services. For his Group he was conscious that there was a learning curve for new Members and it had also been difficult to accommodate everybody, so he said he would review the Conservative appointments after a period of six months.

The Chairman also advised that in line with the adoption of the new style Leader and Cabinet model, the Executive would be known henceforth as the Cabinet.

Recommended:

- That (i) **the Political Balance of the Authority as contained in Appendix A to these Minutes be adopted, subject to the Council agreeing that the requirements of the Political Balance Regulations be not applied to the Membership of the Appeals Committee, the Audit Committee and the Sub-Committee of the Licensing and Health & Safety Committee established under the Licensing Act 2003 and Gambling Act 2005.**
- (ii) **the following Committees be constituted for the 2011/12 Municipal Year as detailed in Part 3 of the Constitution:**

**Audit
Overview and Scrutiny
Planning
Selection and Constitutional Review
Licensing and Health & Safety
Appointments
Appeals
Standards (including an Assessment Panel; a Hearings Panel and a Review Panel)
Joint Arrangements – Joint Transportation Board**

NB: Details of Members appointed to Membership of each Committee etc by Group Leaders is shown at Appendix B to these

Minutes. Note: This will be subject to amendments from Group Leaders.

- (iii) the Council appoint the Chairman and Vice Chairman for each Committee etc as shown in Appendix B.**
- (iv) the Scheme of Cabinet and Council Delegations as set out in Part 3 of the Constitution be reaffirmed, subject to the inclusion of the changes set out within Appendix C to the report in respect of the Development Control Manager/Strategic Sites & Design Manager.**
- (v) the intention of the Cabinet to reconstitute the Forums and Groups as listed in Part 3 Appendix 2 to the Constitution be noted.**
- (vi) in line with the adoption of the new style Leader and Cabinet model, the Executive will be known henceforth as the Cabinet.**

477 Terms of Reference of the Audit Committee

The report sought approval for an addition to the Terms of Reference of the Audit Committee by way of a footnote enabling the Committee to appoint one or more Co-opted Non Voting Independent Members.

Recommended:

That an additional footnote be added to the Terms of Reference of the Audit Committee as follows: -

“Note: The Committee has been given the ability to appoint one or more Co-opted Non-Voting Independent Members if it so wishes.”

478 Representatives on Outside Bodies/Organisations

The report of the Head of Legal & Democratic Services gave details of those organisations or outside bodies to which the Council appointed or nominated representatives, and the names of the Members of the Council and others who currently served in this capacity. Details of attendance by this Council’s appointed representatives at meetings of the organisations during the past year (where known) and retirement dates were also shown. The covering report also provided additional information about the Ashford’s Future Partnership Board and the Ashford Town Centre Partnership Environment and Transport Working Groups.

During consideration of nominations to individual organisations, Officers agreed that as part of the process of informing organisations of their nominated representatives, they would ask for more information on the appointments, as well as asking if the appointments were still relevant/needed. Officers also agreed to contact the Romney Marsh Area Internal Drainage Board to see if it would be permissible to nominate two representatives.

Post Meeting Note: The procedure for appointing members of charging authorities to Internal Drainage Boards is laid down in Part 2 Paragraph 6 of the Land Drainage Act 1991. This states that the numbers appointed will be calculated by multiplying the maximum number of appointed members by the amount charged on that authority as a fraction of the total levied on all the charging authorities. When the Board was formed in 2001, the total number of appointed members was 22 and the representation was:

Ashford:	1	(2.31%= 0.51)
Rother:	7	(32.84%=7.22)
Shepway	14	(64.85%=14.27)

The amount paid by Ashford Borough Council is now a smaller proportion of the total levied so the Act is unable to accommodate this Council's request (to appoint two Members).

Recommended:

- That**
- (i) the names of the persons to be appointed or nominated as Members or Substitute Members (as the case may be) to the organisations listed in Appendix C to these Minutes be agreed.**
 - (ii) the Annual Meeting give further consideration to the nominations in respect of: - Alzheimer's Society – Ashford & Shepway Branch; Ashford Mediation Service – Management Committee; Kent Education Local Member Briefings; LGA General Assembly; Relate East Kent (Marriage Guidance Council); and the River Stour Internal Drainage Board.**

479 Annual Meeting – Order of Proceedings

The Committee considered the Order of Proceedings for the Annual Meeting of the Council including the movers and seconders of the Mayor, Deputy Mayor and the vote of thanks to the retiring Mayor. The Committee also discussed which Member would be the mover and seconder for the Election of the Leader of the Council. The Chairman also took the opportunity to advise the Committee of the names of the Members to be appointed to the Cabinet: -

Councillor Wood – Leader of the Council
Councillor Clarkson – Deputy Leader of the Council
Councillor Mrs Blanford – Environmental Services
Councillor Claughton – Community & Wellbeing
Councillor Heyes – Cultural Services & Open Spaces
Councillor Hicks - Housing
Councillor Howard – Youth & Sport
Councillor Taylor – Core Services.

Resolved:

That the Head of Legal & Democratic Services prepare the Order of Proceedings for the Annual Meeting of the Council on the basis of the advice of this Committee.

DS

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THE POLITICAL BALANCE CALCULATION
FINAL ARRANGEMENTS
MAY 2011

A.1 All Committees to which balance applies

	Committee	Seats/Committee		Total Seats
1 x 19	Overview and Scrutiny	19	=	19
1 x 14	Planning	14	=	14
1 x 13	Licensing and Health & Safety	13	=	13
1 x 12	Selection	12	=	12
1 x 8	Audit	8	=	8
1 x 5	Appointments	5	=	5
			Total	<u>71</u>

B. Percentage of group in relation to total membership of the authority

43 members =		%
30 Conservative	=	69.76744
5 Ashford Independent	=	11.6279
5 Labour	=	11.6279
2 Liberal Democrat	=	4.65116

Note: 1 Independent = 2.32558

99.99998

C.1 Allocation of Seats on Committees in proportion to Group strength

<i>Committee</i>	Con	AI	Lab	LD	Ind	Total
1 x 19 O&S	13	2	1	1	1	19
1 x 14 Planning	10	2	1	1	0	14
1 x 12 Selection	9 ^{***}	1 [*]	1	0	1	12
1 x 13 Licensing, Health & Safety	9	1	2 ^{**}	1	0	13
1 x 8 Audit	5	1	1	0	1	8
1 x 5 Appointments	3	1	1	0	0	5
Totals	49 (50) (49.534882)	8 (8.255809)	8 (8.255809)	3 (3.3023236)	3 (2)^{****} (2.32550)	71

NB: During the rounding up and down of the percentage figures, it was not possible to achieve overall balance, and

- * 1. On the Planning Committee the Ashford Independent Group took the additional seat which was available to either them or the Labour Group.
- ** 2. On the Licensing and Health & Safety Committee the Labour Group took the additional seat which was available to either them or the Ashford Independent Group.
- *** 3. To enable the Conservative Group to have the overall entitlement of 50 seats across all Committees, the Liberal Democrat Group gifted their seat on the Selection & Constitutional Review Committee as the balance across Committees had resulted in the Liberal Democrat being allocated an additional seat over and above their entitlement of 3 seats.
- **** 4. The Group Leaders wished to retain the Independent Member on the Audit Committee (in line with the arrangement agreed during the last Council) to draw upon his previous experience as a Local Authority Auditor. The Conservative Group gifted a seat on the Audit Committee to the Independent Member to enable this arrangement to continue to apply. Furthermore, under the draft calculation all Groups had received their allocations on the Overview & Scrutiny Committee and the Selection & Constitutional Review Committee and in both cases one seat remained to be allocated on each of them. Group Leaders agreed to allocate these to the Independent Member.

C.2 Allocation of seats on all ordinary Committees to achieve overall proportionality

Political Group entitlement in relation to all seats: 71

Conservative	49.534882	=	50
Ashford Independent	8.255809	=	8
Labour	8.255809	=	8
Liberal Democrat	3.3023236	=	3
Note – Independent – 2 seats to be allocated		=	2
			<hr/>
			Total 71
			<hr/>

D. Committees to which balance will not apply either as a direct result of statute or the Council agreeing, i.e. no member votes against this arrangement, on each occasion the Council adopts a revised political balance for the Authority.

*1x15	Appeals	3 Members per meeting drawn on rota from a panel of 15 Members	= 15
+1x5	Standards	(Special arrangements apply as to the Membership of this Committee) ◇ See note below re Sub-Committees	= 5
°1x15	Community Partnership Group		= 15
°1x19	Policy Advisory Group		= 19
× 1x7	Joint Transportation Board		= 7
° 1x7	Local Development Framework Task Group		= 7
* 1x8	Audit		= 8

1x3 Licensing Sub-Committee (3 Member Panels) = 3

- * Council's choice as to whether balance will apply to this Committee. **This may only happen if no member votes against this arrangement.**
- + Balance disapplied by statute.
- ◇ The Head of Legal & Democratic Services has been given delegated authority to set up an Assessment Panel, a Review Panel and a Hearings Panel, each comprised of 3 Members. All Members will be drawn from those on the Standards Committee. Balance is, however, disapplied by statute.
- Balance does not apply to Groups.
- × Due to the Joint Arrangements and the manner in which seats are allocated by the Kent County Council, it is impossible to have a balanced allocation of seats.

Committee	Con	AI	Lab	LD	Ind	Total
* 1 x 15 Appeals	10	2	2	1	0	15
+1 x 5 Standards	3	1	1	0	0	5
1 x 15 Community Partnership Group	10	2	2	1	0	15
1 x 19 Policy Advisory Group	13	2	2	1	1	19
*1 x 7 Joint Transportation	5	1	1	0	0	7
1 x 7 Local Development Framework Task Group	5	1	1	0	0	7

- * That the requirements of the 'Political Balance' regulations be not applied to the membership of the Appeals Panels of 3 Members which are drawn for each Meeting.

SELECTION AND CONSTITUTIONAL REVIEW COMMITTEE

19TH MAY 2010

**MEMBERSHIP OF COMMITTEES, GROUPS AND FORUMS,
INCLUDING CHAIRMEN AND VICE-CHAIRMEN**

Overview and Scrutiny Committee (19 members)

(Members of the Executive may not be appointed to this Committee)

Conservative (13)	Ashford Independent (2)	Labour (2)	Liberal Democrat (1)	Independent (1)
Apps	Davison	Chilton	Davidson	Smith
Bell	Mortimer	Yeo		
Mrs Bell				
Bennett				
Feacey				
Galpin				
Goddard				
Mrs Heyes				
Hodgkinson				
Mrs Martin				
Robey				
Shorter				
Wright				

Audit Committee (8 Members)

Conservative (5*)	Ashford Independent (1)	Labour (1)	Liberal Democrat (0)	Independent (1*)
Clokie (CH)	Sims	Yeo		Smith
Link (VCh)				
Marriott				
Taylor				
Wright				

* The Conservative Group have gifted one of their seats on this Committee to the Independent Member.

Planning Committee (14 Members) (plus 1 ex officio)

Conservative (10)	Ashford Independent (2)	Labour (1)	Liberal Democrat (1)	Independent (0)
Bell (CH)	Davison	Clark	Davidson	
Bennett	Michael			
Burgess				
Clarkson				
Clokie				
Mrs Dyer				
Heyes				
Mrs Heyes				
Robey				
Wedgbury (VCh)				
Wood (EO)				

Selection & Constitutional Review Committee (12 Members)

Conservative (9)	Ashford Independent (1)	Labour (1)	Liberal Democrat (0)	Independent (1)
Bennett	Davison	Chilton		Smith
Clarkson (VCh)				
Mrs Dyer				
Galpin				
Goddard				
Mrs Heyes				
Howard				
Mrs Martin				
Wood (CH)				

Licensing and Health and Safety Committee (13 Members)

Conservative (9)	Ashford Independent (1)	Labour (2)	Liberal Democrat (1)	Independent (0)
Mrs Bell	Davey	Adley	Adby	
Buchanan		Chilton		
Feacey (VCh)				
French				
Goddard (Ch)				
Hodgkinson				
Marriott				
Mrs Martin				
Shorter				

Appointments Committee (5 members)

Conservative (3)	Ashford Independent (1)	Labour (1)	Liberal Democrat (0*)	Independent (0*)
Mrs Blanford	Michael	Adley	Davidson (invited non-voting Member)	Smith (invited non-voting Member)
Clarkson (VCh)				
Wood (CH)				

Appeals (15 Members – 3 members to be drawn per meeting)

Conservative (10)	Ashford Independent (2)	Labour (2)	Liberal Democrat (1)	Independent (0)
Apps	Davey	Chilton	Adby	
Bell	Sims	Yeo		
Mrs Bell				
Bennett				
Buchanan				
Hodgkinson				
Link				
Wedgbury				
Wright				

Standards Committee (5 members)

The Leader of the Council may not be a Member of this Committee. One Member must be a Member of the Executive but that Member cannot be the Committee's Chairman.

Conservative (3)	Ashford Independent (1)	Labour (1)	Liberal Democrat (0)	Independent (0)
Mrs Blanford	Mortimer	Chilton (VC)		
Galpin				
Taylor				

Policy Advisory Group (19 Members)

Conservative (13)	Ashford Independent (2)	Labour (2)	Liberal Democrat (1)	Independent (1)
Mrs Blanford	Mortimer	Adley	Davidson	Smith
Bennett (CH)	Sims	Chilton		
Buchanan				
Burgess (VCh)				
Cloughton				
Clokie				
Mrs Dyer				
French				
Hicks				
Howard				
Link				
Marriott				
Wedgbury				

Joint Transportation Board (7 members plus Portfolio Holder for Environmental Services (non-voting) and the Chairman of the Transport Forum (ex-officio))

Conservative (5)	Ashford Independent (1)	Labour (1)	Liberal Democrat (0)	Independent (0)
Mrs Bell	Davey	Yeo		
Burgess (CH)				
Cloughton				
Heyes				
Robey				
Mrs Blanford (PH) (Non Voting)				
Feacey Chairman of Transport Forum (EO)				

Grants Gateway Panel (5 members including the Portfolio Holder for Community)

Conservative (3)	Ashford Independent (1)	Labour (1)	Liberal Democrat (0)	Independent (0)
Cloughton (PH)	Sims	Adley		
Howard (CH)				
Link				

Joint Consultative Committee (6 members) – One from each Group - two from the administration.

Membership is to include the Leader or appropriate Portfolio Holder.

Conservative (2)	Ashford Independent (1)	Labour (1)	Liberal Democrat (1)	Independent (1)
Taylor (CH)	Mortimer	Adley	Davidson	Smith
Wood				

Nature Conservation Forum (6 members including Portfolio Holder for Environmental Services)

Conservative (4)	Ashford Independent (1)	Labour (1)	Liberal Democrat (0)	Independent (0)
Hicks	Michael	Adley		
Mrs Martin				
Wedgbury (CH)				
Mrs Blanford (PH)				

Community Partnership Group (15 Members)

Conservative (10)	Ashford Independent (2)	Labour (2)	Liberal Democrat (1)	Independent (0)
Bell (CH)	Davey	Adley	Adby	
Mrs Bell	Michael	Clark		
Burgess				
Mrs Dyer				
Feacey				
Hicks (VCh)				
Hodgkinson				
Howard				
Mrs Martin				
Shorter				

Parish Forum (6 members)

Membership to include the Leader of the Council and the Leaders of Groups

Conservative (2)	Ashford Independent (1)	Labour (1)	Liberal Democrat (1)	Independent (1)
Clarkson (VCh)	Davison	Yeo	Davidson	Smith
Wood (CH)				

Transport Forum (7 members including the Portfolio Holder for Environmental Services)

Conservative (5)	Ashford Independent (1)	Labour (1)	Liberal Democrat (0)	Independent (0)
Mrs Blanford (PH)	Davey	Yeo		
Cloughton				
Feacey (CH)				
Heyes				
Wedgbury				

Member Training Panel (8 Members)

Conservative (2)	Ashford Independent (2)	Labour (2)	Liberal Democrat (1)	Independent (1)
Cloughton	Mortimer	Chilton	Davidson	Smith
Hicks	Sims	Yeo		

Planning Policy Task Group (7 Members)

Conservative (5)	Ashford Independent (1)	Labour (1)	Liberal Democrat (0)	Independent (0)
Bell	Davison	Adley		
Burgess (CH)				
Clarkson				
Galpin				
Heyes (VCh)				

Parish Council Review and Polling District Review Task Group (10 Members)

Conservative (7)	Ashford Independent (1)	Labour (1)	Liberal Democrat (1)	Independent (0)
Apps	Mortimer	Chilton	Abdy	
Mrs Bell				
Mrs Blanford				
Clarkson (VCh)				
Link				
Taylor				
Wood (CH)				

APPENDIX C
Minute No. 478/5/11 refers

ASHFORD BOROUGH COUNCIL

APPOINTMENT/NOMINATION TO OUTSIDE BODIES/ORGANISATIONS

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2012)
Action With Communities in Rural Kent	Cllr. Burgess Substitute: Cllr Mrs Blanford	
Alzheimer's Society – Ashford and Shepway Branch	Cllr _____	
Ashford Almshouses Charity	Cllr Hodgkinson Mr Koowaree Cllr Cloughton Cllr Heyes	3 year period expiring 30/11/13 5 year period expiring 31/5/14
Ashford Choral Society	The Mayor – President	Ongoing
Ashford Community Arts Trust	Portfolio Holder for Cultural Services & Open Spaces	Ongoing
Ashford Crime & Disorder Reduction Partnership	Portfolio Holder for Community & Wellbeing	Ongoing
Ashford Federation of the Arts	Cllr Adby	
Ashford's Future Partnership Board	Leader of the Council Alternate: Deputy Leader of the Council Chief Executive Observer: Cllr Davison/Yeo	Ongoing
Ashford's Future Company Board	Cllr Wood Alternate: Cllr Clarkson	
Ashford Leisure Trust	Cllr Hicks	
Ashford Mediation Service – Management Committee	Cllr _____ Patron: The Mayor	Ongoing

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2012)
Ashford Partnership	Leader of the Council Chief Executive Observers: Cllr Chilton Cllr Davison Cllr Galpin	Ongoing Ongoing
Ashford Parochial Charities	Cllr Hodgkinson Mr Koowaree Cllr Claughton Cllr Heyes	3 year period expiring 30/11/13 5 year period expiring 31/5/14
Ashford Sure Start (Fifth Wave) Partnership	Cllr Chilton	
Ashford Town Centre Partnership: Management Board Marketing & Promotions Working Group	Cllr Heyes Alternate: Cllr Howard Chief Executive Cllr Davison Substitute: Cllr Adby	Ongoing
Ashford Youth Centres Trustees	Cllr Howard	
Ashford Youth Forum Trustees	Cllr Adley	
Ashford Winkle Club	The Mayor (Honorary Member)	Ongoing
Bockhanger Community Trust	Cllr Claughton	
Citizens' Advice Bureau Ashford Branch Management Committee	Cllr Claughton (Voting) Cllr Chilton (Non Voting)	
Citizens Rights for Older People	Cllr Davidson	
Downland Housing Association (East) Tenant Consultative Panel	Cllr _____	
Dungeness Power Station Site Stakeholder Group	Cllr Burgess	

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2012)
Elwick Club	Mayor & Mayoress (Honorary Members)	Ongoing
Headcorn Aerodrome Consultative Committee	Member from the Weald North Ward (Cllr Mrs Dyer)	Ongoing
High Weald (AONB) Joint Advisory Group	Cllr Taylor	
Home Improvement Agency Support Group	Cllr Adley	
Home-Start, Ashford: Management Committee	Cllr Goddard	
Kennington Parochial Charities (Two Nominative Trustees)	Cllr Buchanan Cllr Sims	Annual Meeting 2012 (4 year period) Annual Meeting 2012 (2 year period)
Kent County Forum for Sport	Portfolio Holder – Youth & Sport Cultural Projects Manager	Ongoing
Kent County Playing Fields Association	Portfolio Holder – Youth & Sport	Ongoing
Kent Downs (AONB) Joint Advisory Committee and Executive Committee	Cllr Marriott	
Kent Education Local Member Briefings	Cllrs _____ _____ _____ _____ _____	
Leaders/Chief Executive Forum (formerly KALA)	Leader of the Council Sub: Deputy Leader Chief Executive	Ongoing
Local Government Association General Assembly Urban Commission Rural Commission	_____ Cllr Heyes Cllr Mrs Blanford	Ongoing

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2012)
Mid Kent Downs (AONB) Advisory Group	Cllr Mrs Blanford Substitute: Cllr Adby	
National Council on Inland Transport – Executive Committee	Cllr Adby	
Parochial Church of St Mary's the Virgin Ashford Arts & Arts Development Sub-Committee	Cllr Claughton	
PATROL – Joint Committee	Portfolio Holder for Environmental Services	Ongoing
Relate East Kent (Marriage Guidance Council)	Cllr _____	
River Stour Internal Drainage Board	Cllrs Mrs Martin _____ Sims Mr I Cooling Mr P Howard	
Romney Marshes Area Internal Drainage Board	Cllr Davison 2011-2013 (sub 2013-2015) Cllr Mrs Hicks 2013-2015 (sub 2011-2013)	
Rural Development Area – Strategic Panel	Portfolio Holder – Cultural Services & Open Spaces	Ongoing
Sandyacres Trust	Cllr Robey	
SEEC (South East England Councils)	Leader of the Council Sub: Deputy Leader	Ongoing
Singleton Environment Centre Management Advisory Board	Cllr Hodgkinson	Annual Meeting 2015 (4 year period)
South Ashford Youth Club – Management Committee	Cllr Davidson	
South East Employers	Cllr Taylor	
Supporting People Commissioning Body	Portfolio Holder for Housing Head of Customers, Homes & Property	Ongoing

NAME OF BODY	NEW REPRESENTATIVES/ NOMINEES	RETIREMENT DATE (UNLESS OTHERWISE STATED – ANNUAL MEETING 2012)
SWAN Centre Site Management Committee	Cllr Smith Substitute: Cllr Adley	
Tourism South East - Quarterly Forum and Annual Meeting	Cllr Bennett Substitute: Cllr Heyes	
Tenterden Folk Day Trust	Cllr Clokie	
Tenterden Leisure Centre Trust	Cllr Goddard	
Volunteering Ashford	Cllr Feacey	
Willesborough Charities – Nomination of Two Trustees	Cllr Davidson Cllr Mortimer	
Willesborough Windmill Trust Limited	Cllr Davidson	
Wye Rural Museum Trust	Mr Farrant	May 2012

Member Champions

TOPIC	NEW REPRESENTATIVE
Climate Change	Cllr Mrs Blanford
Heritage	Cllr Goddard
Procurement	Cllr Shorter
Safeguarding Children	Cllr Mrs Bell
Town Centre	Cllr Buchanan
Twinning	Cllr Bennett

Agenda Item No: 4

Report To: **SELECTION AND CONSTITUTIONAL
REVIEW COMMITTEE**



Date: 10TH NOVEMBER 2011

Report Title: **Appointments to Outside
Bodies/Organisations – Ashford Museum
Committee**

Report Author: Senior Member Services & Scrutiny Support Officer

Summary:	To advise the Committee of the need to make a nomination to a position on an outside body/organisation, namely the Ashford Museum Committee
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Key Decision: NO

Affected Wards: N/A

Recommendations : **The Committee is asked to make a nomination for the appointment of a Member representative to sit on the Ashford Museum Committee**

Policy Overview: The appointment of Members to outside bodies/organisations assists Councillors in their community engagement role.

Financial Implications: N/A

Other Material Implications: N/A

Exemption Clauses: None

Background Papers: Request from Ashford Museum Committee

Contacts: danny.sheppard@ashford.gov.uk – Tel: 01233 330349

**Report Title: Representatives on Outside Bodies/Organisations –
Ashford Museum Committee**

Purpose of the Report

1. To advise the Committee of the need to make a nomination for the appointment of a Member representative to sit on the Ashford Museum Committee.

Issues to be Decided

2. The Ashford Museum Committee has requested that the Council consider appointing an Elected Member as a Council representative on the Committee.
3. The stated aims of the Ashford Museum Committee are: - *“to help visitors to the town understand Ashford’s history”*. The Committee have particularly asked for a Councillor who has had connections with the town for many years and is able to help and advise the Committee and potentially offer some ‘hands on’ support. The Committee meets three times a year and a Member would have voting rights at the AGM. Meetings take place during week in the afternoon and are held at Furley Hall, Maidstone Road, Ashford.

Recommendation

4. **The Committee is asked to make a nomination for the appointment of a Member representative to sit on the Ashford Museum Committee.**

Contact: Email:	danny.sheppard@ashford.gov.uk - Tel 01233 330349
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